

**ROSLYN UNION FREE SCHOOL DISTRICT
Meeting of the Board of Education**

Friday, August 28, 2020

8:00 A.M.

MINUTES

The follow participants were present via ZOOM videoconference.

Meryl W. Ben-Levy, President
David Dubner
Michael Levine
Steven Litvack
David Seinfeld

ALSO PRESENT

Allison Brown	Superintendent
Joseph C. Dragone	Assistant Superintendent for Business and Administration
Karina Báez	Assistant Superintendent for Primary Education
Michael Goldspiel	Assistant Superintendent for Secondary Education
Nancy Carney Jones	District Clerk
Carrie Anne Tondo	District Counsel

ABSENT

Clifford Saffron, Vice President
Bruce Valauri

Ms. Ben-Levy called the meeting to order at 8:02 a.m.

Preliminary Announcements

The Roslyn Union Free School District continues to take steps to reduce the potential for exposure to the coronavirus (COVID-19). The District's efforts in this regard are made in furtherance of federal, state, and local mandates to limit any and all public gatherings.

As authorized by Governor Andrew M. Cuomo's Executive Order No. 202.1, issued on March 12, 2020, and as extended by subsequent Executive Orders, this meeting is being held remotely by videoconferencing and the public will not be permitted to attend the meeting in-person. The Board of Education will make a motion setting forth the manner in which the meeting will be conducted and waiving any applicable policies or common practices with respect to the conduct of the meeting. The public participation portion of the meeting will be suspended. The meeting will be video broadcasted in order to provide the public with the ability to view the meeting. This meeting will also be recorded and later transcribed in accordance with Executive Order 202.1, as extended.

Pledge of Allegiance

Recommendation to accept the Claims Auditor's Report for July 2020.

Ms. Ben-Levy moved, seconded by Mr. Litvack, carried by a vote of 5-0, (Mr. Saffron and Dr. Valauri absent) to accept the Claims Audit Report for July 2020

Board President's Comments

Ms. Ben-Levy stated, "This is a school year like no other. So much is different, but one constant will be the same, our cooperative love and devotion for our community's children and each other. In this, we have never wavered and we never will. The School Administration, led by a Central Office team, also like no other, has done an unbelievable beautiful job under incredibly difficult circumstances over past 6 months." Ms. Ben-Levy complimented Ms. Brown on the grace and poise under which she is leading the school system and told her she has the complete support of the Board of Education.

Ms. Ben-Levy thanked the teachers and Ms. Eleanor Russell, President Teachers Association, for being part of the team and working together collaboratively with the Board of Education, Central Office and the School Administration teams. In addition, she thanked every member of the staff for doing their part in preparing for the start of school. She stated, "The only way any of this is going to work, the only way we will truly be able to effectively mitigate the risk, is to have complete, the utmost and complete cooperation from our entire community at every level and that includes the home school partnership. It includes what is being done out of school as well as what is being done in school."

Ms. Ben-Levy expressed her concern that everyone stays safe during this pandemic. She stated, "The district will always act from a point of love and to protect all of our people, our children, our families, our teachers, our staff and our administrators. Please know, as the school year begins, this year like no other, we do so with full and complete support and blessing of the Board of Education." Ms. Ben-Levy ended her comments with a prayer: "God bless America, God Bless the State of New York and all of our leaders, God Bless Long Island and the Roslyn Public Schools, and each and every one of you and your families."

Superintendent's Comments

Ms. Brown thanked Ms. Ben-Levy for her remarks and for recognizing everybody's work over these past six months. She spoke of the challenges of opening school and how this year has been made easier with the support of the various units whose attitude has been "whatever it takes to get the job done." The entire faculty and staff will be welcomed back on Monday, August 31, for the first of three Superintendent Conference days to prepare and plan to welcome students back. The first day of school will be Thursday, September 3. Ms. Brown thanked the Board of Education for their leadership and support.

Ms. Ben-Levy made a motion to adopt the agenda as a consent agenda

including Addenda P.1 and P.2

Ms. Ben-Levy moved, Mr. Levine seconded and carried by a vote of 5-0, (Mr. Saffron and Dr. Valauri absent), to accept the agenda and Addenda P.1 and P.2 as a consent agenda.

Ms. Ben-Levy moved, Mr. Litvack seconded and carried by a vote of 5-0, (Mr. Saffron and Dr. Valauri absent), to adopt the consent agenda, Addenda P.1 and P.2

ACTION ITEMS

PERSONNEL:

ALL PERSONNEL APPOINTMENTS LISTED ARE FUNDED IN THE CURRENT BUDGET UNLESS OTHERWISE NOTED

P.1. It is the recommendation of the Superintendent of Schools that the following resolution be adopted:

RESOLVED, that the Roslyn Board of Education approves the appointments, resignations, terminations, elimination of positions, transfers, and leaves of absence as detailed in the Personnel Action Reports attached as **(Attachment P.1 Professional)**

P.2. It is the recommendation of the Superintendent of Schools that the following resolution be adopted:

RESOLVED, that the Roslyn Board of Education approves the appointments, resignations, terminations, elimination of positions, transfers, and leaves of absence as detailed in the Personnel Action Reports attached as **(Attachment P.2 Classified)**

P.3 It is the recommendation of the Superintendent of Schools that the following resolution be adopted:

RESOLVED, that the Roslyn Board of Education approves the resignation of an Adult Education Instructor attached as **(Attachment P.3)**

Addendum

P1 Professional

Item	Name	Action	Position / Replacing	Location	From	To	Tenure Area	Certification / Class / Step / Salary
Repl. Item #3 on Orig P1	Angela Barbieri	Probationary Appointment	Teaching Assistant (C. Sarrantonio)	MS	8/31/20	Probation Ends 8/30/24	Teaching Assistant	TA Level 1, Grade 1/Step 1**, Per RPA Contract

Repl. Item #5 on Orig P1	Claudia Addeo	Probationary Appointment	Teaching Assistant	HTS	8/31/20	Probation Ends 8/30/24	Teaching Assistant	Childhood Ed Gr 1-6, Grade 1/Step 1**, Per RPA Contract
12	John LaMarca	Probationary Appointment	Teaching Assistant (L. Mohlenhoff)	HS	8/31/20	Probation Ends 8/30/24	Teaching Assistant	Childhood Ed Gr 1-6, Grade 1/Step 1**, Per RPA Contract
13	Vyjayantimala Goonan	Probationary Appointment	Teaching Assistant (E. Litman)	HH	8/31/20	Probation Ends 8/30/24	Teaching Assistant	TA Level 1, Grade 1/Step 2**, Per RPA Contract
14	Andrea Kneisel	Revise Resignation for the Purposes of Retirement	Teacher			8/30/20 (last day of employment, 9/1/20 first day of retirement)		
15	Jennifer Marshall	Substitute Appointment	Per Diem Substitute Teacher, Retiree		8/31/20	9/29/20		\$140/day
16	Julie Salvatore	Probationary Appointment	Math (A. Fetters)	MS	On or about 9/30/20	Probation Ends on or about 9/29/24*	Math	Math Gr. 5-12, BA/Step 1**, Per RTA Contract
17	Kyle Alestra	Part-Time Appointment	.9 Science	HS	8/31/20	6/30/21		Biology & General Science Gr. 7-12, BA/Step 1**, Per RTA Contract, prorated
18	Kyle Alestra	Substitute Appointment	Per Diem Substitute Teacher		8/31/20	9/29/20		\$130/day

**This individual must receive three (3) annual APPR composite ratings of Effective or Highly Effective, in at least three (3) of the preceding four (4) years.*

***Placement may change subject to verification of education and employment.*

P2 Classified

Item	Name	Action	Position / Replacing	Class	Type of Appt	Location	From	To	Certification Class / Step Salary
		DELETE #1 on Orig. P2							
6	Megan Holmquist	Probationary Appointment	Teacher Aide (L. Chapman)		Prob		On or about 9/8/20*		Grade 1/Step 1**, Per RPA Contract
7	Sara Hauser	Probationary Appointment	Teacher Aide (B. Seider)		Prob		On or about 9/8/20*		Grade 1/Step 1**, Per RPA Contract

**Pending Civil Service Approval*

***Placement may change subject to verification of education and employment.*

BUSINESS/FINANCE:

ALL ITEMS ON THE BUSINESS/FINANCE PORTION OF THE AGENDA ARE WITHIN THE BUDGET UNLESS OTHERWISE SPECIFIED

- B.1.** Recommendation to approve the following contracts and to authorize the Board of Education President to execute (those contracts marked with an asterisk have been prepared pursuant to a previous award of an RFP or bid).

The following items [(i) through (x)] are “flow-through” grants that pass through the district special aid fund but have no impact on our general fund budget

- (i) Contractor: ACDS, Inc.
Services: Instructional services for the 2020-21 school year
Fees: **611 Grant**
\$1,795.00 per student (4 students)
Total will be \$7,180.00
619 Grant
\$486.00 per student (4 students)
Total will be \$1,944.00

- (ii) Contractor: Anderson Center for Autism
Services: Instructional services for the 2020-21 school year
Fees: **611 Grant**
\$1,795.00 per student (1 student)
Total will be \$1,795.00

- (iii) Contractor: Ascent: A School for Individuals with Autism
Services: Instructional services for the 2020-21 school year
Fees: **611 Grant**
\$1,795.00 per student (1 student)
Total will be \$1,795.00

- (iv) Contractor: Brookville Center for Children’s Services, Inc.
Services: Instructional services for the 2020-21 school year
Fees: **611 Grant**
\$1,795.00 per student (18 students)
Total will be \$32,310.00
619 Grant
\$486.00 per student (14 students)
Total will be \$6,804.00

- (v) Contractor: Cerebral Palsy Association of Nassau County Inc.
The Children’s Learning Center
Services: Instructional services for the 2020-21 school year
Fees: **611 Grant**

\$1,795.00 per student (2 students)
Total will be \$3,590.00

- (vi) Contractor: Developmental Disabilities Institute
Services: Instructional services for the 2020-21 school year
Fees: **611 Grant**
\$1,795.00 per student (1 student)
Total will be \$1,795.00
- (vii) Contractor: Harmony Heights School
Services: Instructional services for the 2020-21 school year
Fees: **611 Grant**
\$1,795.00 per student (1 student)
Total will be \$1,795.00
- (viii) Contractor: The Lowell School
Services: Instructional services for the 2020-21 school year
Fees: **611 Grant**
\$1,795.00 per student (1 student)
Total will be \$1,795.00
- (ix) Contractor: The Summit School
Services: Instructional services for the 2020-21 school year
Fees: **611 Grant**
\$1,795.00 per student (6 students)
Total will be \$10,770.00
- (x) Contractor: Woodward Children's Center
Services: Instructional services for the 2020-21 school year
Fees: **611 Grant**
\$1,795.00 per student (1 student)
Total will be \$1,795.00

Recommendation to **amend** the following contract (xi) which was approved by the Board of Education on June 30, 2020 (item B.19.):

- (xi) Amend the Long Island School Nutrition Directors' Association Cooperative Bid so that all references to one vendor, *J. Kings*, are listed as *Sysco Food Services* instead. The company was acquired. **(Attachment B.1.)**

Recommendation to **amend** the following contract (xii) which was approved by the Board of Education on June 30, 2020 (item B.1. (xxix)) and amended first on July 16, 2020 (item B.1. (x)):

- (xii) *Contractor: PBS Consulting & Psychological Services

Services: Various services for the period of 7/1/2020 through 6/30/2021 as specified in the agreement
 Fees: Total estimated to be ~~\$276,000.00~~ \$386,100.00 \$225,450.00 (paid via 611 grant)

Recommendation to **amend** the following contract (xiii) which was approved by the Board of Education on June 30, 2020 (item B.1. (xiii):

(xiii) *Contractor: Extraordinary Pediatrics, P.C.
 Services: Various services for the 2020-21 school year as specified in the agreement
 Fees: Total estimated to be ~~\$372,000.00~~ \$512,000.00 (\$22,000.00 for the summer program; ~~\$350,000.00~~ \$490,000.00 for the school year with \$140,000.00 of the \$490,000.00 being paid via a 611 grant)

B.2. Recommendation to approve Capital Fund Appropriation Transfer Requests (**Attachment B.2.**)

B.3. Recommendation to approve **2020-21** general fund appropriation requests:

<u>FROM BUDGET CODE</u>		<u>AMOUNT</u>
1620-450-09-9000-310	CUST SUPPLY - MS	\$51,506.53
1620-450-07-9000-310	CUST SUPPLY – HH	\$9,171.45
	Subtotal	\$60,677.98

<u>TO BUDGET CODE</u>		<u>AMOUNT</u>
1620-450-03-8900-310	COVID Supplies	\$60,677.98
	Subtotal	\$60,677.98

REASON FOR TRANSFER REQUEST: To cover costs associated with COVID-19, specifically the renting of additional tents to facilitate social distancing during Physical Education classes at Harbor Hill, trash receptacles for classroom lunches, alcohol wipes, face masks, additional signage and stickers, and BioShield cleaner.

B.4. Recommendation to approve **2020-21** budget increase appropriation requests:

<u>FROM REVENUE CODE</u>		<u>AMOUNT</u>
5997.815	Appropriated Reserve UI	\$80,000.00
	Subtotal	\$80,000.00

<u>TO BUDGET CODE</u>		<u>AMOUNT</u>
9050-800-03-9000-312	UNEMPLOY ADM	\$80,000.00
	Subtotal	\$80,000.00

REASON FOR TRANSFER REQUEST: To release funds from the Unemployment Insurance Reserve, and appropriate these funds to pay anticipated claims resulting from the COVID-19 pandemic.

B.5. WHEREAS, the School District participated in a cooperative bid for home to school student transportation for private, parochial and special education schools/programs with the Carle Place Union Free School District, East Williston Union Free School District, Glen Cove City School District, Great Neck Public Schools, North Shore Central School District, Port Washington Union Free School District, and Westbury Union Free School District;

WHEREAS, on or about August 24, 2020 sealed bids were opened and evaluated;

WHEREAS, upon review of the bids received, the District Administration recommends award of the routes specified in Attachment B.5 to WE Transport as the lowest responsible bidder for those routes; and

BE IT RESOLVED that the Board of Education awards the Home to School Transportation contract for private, parochial and special education schools/programs for UCP Roosevelt, and Western Suffolk BOCES James E. Allen School to WE Transport, as the lowest responsible bidder, at the rates set forth in Attachment B.5 for the 2020-2021 school year.

BE IT FURTHER RESOLVED that the Board of Education hereby authorizes the President of the Board of Education to execute the necessary documents to effectuate said Home to School Transportation contract with WE Transport for private, parochial and special education schools/programs on behalf of the Board of Education. **(Attachment B.5.)**

CURRICULUM AND INSTRUCTION:

C&I.1 Recommendation to accept the confidential stipulations of the CPSE for the dates listed below as well as the implementation plans for the corresponding special education programs, services and parent notification as previously approved by the Committee on August 12, 2020.

C&I.2 Recommendation to accept the confidential stipulations of the CSE for the dates listed below as well as the implementation plans for the corresponding special education programs, services and parent notification as previously approved by the Committee on August 4, 7 and 12, 2020.

BOARD OF EDUCATION:

BOE.1 BE IT RESOLVED, that the Board of Education of the Roslyn Union Free School District hereby ratifies and approves a certain Agreement dated August 12, 2020 between the School District, the Roslyn Educational Secretaries Association; and

BE IT FURTHER RESOLVED, that the President of the Board of Education is authorized to execute the Agreement on behalf of the Board of Education.

BOE.2 WHEREAS, the Board of Education has reviewed with District Administration Policy 4528 Acceptable Use – Remote Learning;

WHEREAS, the Board of Education wishes to adopt 4528 Acceptable Use – Remote Learning and implement the policy effective immediately; and

NOW, THEREFORE, BE IT RESOLVED, that the Board of Education hereby suspends Policy 2510 (Formulation, Adoption and Amendment of Policies) for the purpose of adopting 4528 Acceptable Use – Remote Learning; and

BE IT FURTHER RESOLVED, that the Board of Education hereby adopts 4528 Acceptable Use – Remote Learning effective immediately. **(Attachment BOE.2)**

BOE.3 Recommendation to approve Meryl Waxman Ben-Levy, Steven Litvack, David Dubner and Michael Levine to attend the virtual two-half day NYSSBA 2020 Annual Pre-Convention School Law Seminar October 21 and October 22, 2020 at a cost not to exceed \$520.00.

Ms. Ben-Levy moved, Mr. Litvack seconded and carried by a vote of 5-0, (Mr. Saffron and Dr. Valauri absent), to accept the Personnel Agenda items P.1 - P.3, Addenda P.1 and P.2, Business/Finance Agenda Items B.1 – B.5, C&I.1 – C&I.2 and BOE.1 – BOE.3 as a consent agenda.

Adjournment

There being no further business to come before the Board of Education, Ms. Ben-Levy made a motion to adjourn; seconded by Mr. Dubner carried by a vote of 5-0, (Mr. Saffron and Dr. Valauri absent); to adjourn at 8:10 a.m.

Respectfully submitted,

Nancy Carney Jones
Nancy Carney Jones
District Clerk